

THE AMS PAPERWORK MANAGEMENT AWARDS LUNCHEON

The Administrative Management Society has invited Federal employees to attend the AMS Paperwork Management Awards Luncheon honoring Federal employees for their outstanding contributions in the paperwork management profession.

1. TIME, PLACE, AND COST

- a. Time : Luncheon: 12:00 Noon, 26 September 1967
- b. Place : Empire Room, Shoreham Hotel, Washington, D. C.
- c. Cost : \$4.75 per person

2. SPEAKER : The Honorable William J. Green, Chairman, House Subcommittee on Census and Statistics of the Committee on Post Office and Civil Service

3. TICKETS AND RESERVATIONS

- a. The Office of Personnel will handle the sale of tickets and make reservations for the AMS Luncheon.
- b. Checks may be made payable to: Administrative Management Society, or
- c. Table Reservations--Tables will be arranged for ten persons.

INDIVIDUALS WHO WISH TO ATTEND THE LUNCHEON SHOULD CALL THE OFFICE OF PERSONNEL, EXT. ON OR BEFORE 18 SEPTEMBER 1967.

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Next 1 Page(s) In Document Exempt

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